



CAPITAL BULLETIN

Monday, April 23, 2012

Doris B. Arrington, Dean of Student Services
1-800-894-6126 (In Connecticut only)

The Capital Bulletin is published every Monday of the academic year providing news about college activities and services. If you would like to submit an item to be printed in the Capital Bulletin, please send it to the Office of the Dean of Student Services, Room 212 by the Wednesday prior to publication.

Upcoming Events

Monday, April 23

Avon Representative will be here 9:30-2:30pm main lobby offering employment opportunities.

Tuesday, April 24

Student Senate will host **voter's registration** from 9am-11am main lobby.

Wednesday, April 25

Graduate!CT Representative will be here 9am-11am offering free college guidance.

Student Senate will host **voter's registration** from 10am-1pm main lobby.

Thursday, April 26

University of Phoenix Transfer Representative will be here 10am-1pm main lobby.

Graduate!CT Representative will be here 9:30am-2pm main lobby offering free college guidance.

Friday, April 27

Nursing students will host a **fundraiser** from 8am-12noon main lobby.

Monday, May 7

Last day of Classes.

An education isn't how much you have committed to memory, or even how much you know. It's being able to differentiate between what you know and what you don't. ~Anatole France~



ATTENTION STUDENTS: SPRING GRADUATION 2012

APPLICATION DEADLINE:

If you believe you have enough credits to earn a degree or certificate this May, and your final cumulative grade point average is 2.0 or higher, please complete a graduation application.

You must see your faculty advisor or see your counselor (no appointment necessary).

A completed and signed graduation Audit must be on file in the Registrar's Office by **Friday, April 27th**.

CONNECTICUT ASSOCIATION OF LATINOS IN HIGHER EDUCATION, INC. SCHOLARSHIPS

Application Requirements:

- Application
- Official High School or College Transcript
- Student Aid Report (SAR) sent to you by the U.S. Department of Education
- Essay

For more information please visit: www.calahe.org

FINANCIAL AID WORKSHOPS

Learn how to apply for financial aid by attending one of our workshops Room 218-2nd floor.

Tuesday, May 1 9:30am-11am & 1:30pm-3pm

Tuesday, May 22 9:30am-11am & 1:30pm-3pm

Items you will need to bring with you:

- A current e-mail address.
- A federal pin number assigned to you and your parent (if under 24yrs.old, not married and no children) by U.S. Dept. of Education. To get the Federal Pin number, go to the following link: www.pin.ed.gov.
- Any 2011 Income Information.

NURSING SCHOLARSHIP PROGRAM

Nursing students are eligible to receive funding for their training in exchange for working at eligible health care facilities located in primary care or mental health. For more information visit:

www.hrsa.gov/loanscholarships/scholarships/Nursing. **Deadline for applications for the 2012-2013 school year is May 8th.**

STUDENT COURSE EVALUATIONS

Instructions to access online evaluations:

- Go to MyCommNet Log in
- Enter NetId 00000000@student.commnet.edu and password*****
- From the home tab, click on student
- Scroll to the middle of the page to Student Self Service
- Click on "click here to access Student/Academic records"
- Select Capital Community College
- Click on Evaluate Your Course (s)

GAY STRAIGHT ALLIANCE 2012 LEADERSHIP SUMMIT

Topics Include:

- Organizational Structure
- Bullying
- Human Sexuality
- Self-Esteem

Capital Community College 9am-5pm 7th floor April 27th.

For more information contact: **Samuel Medina (860) 328-6108**



PHI THETA KAPPA

The Phi Theta Kappa Honor Society Chapter at Capital is looking for students who have earned a G.P.A of 3.5 and above and have completed 12 hours of course work leading to an associate degree. For more information contact PTK Advisor Mike Ligon mligon@ccc.commnet.edu or phone 860 906-5178.

MARKET THURSDAYS

Students who are interested in vending at the college may submit a completed "Student Vendor Request Form" for approval by the Dean of Student Services. Forms are available in Room 212.

INCLEMENT WEATHER CLOSING PROCEDURES

Please review the College website for procedures explaining announcements for school closing related to inclement weather at www.ccc.commnet.edu/weather.

PHOTO I.D.'S

Photo I.D.'s are available to students in Room 714. Hours for the Fall 2011 semester will be posted on the door.

STUDENT WORK STUDY/STUDENT LABOR PAYCHECKS

Students may pick up their paychecks in the Human Resources Office, Room 214, every other Thursday from 3pm – 4pm.

BURSAR OFFICE PAYMENT DROP BOX

Students who want to make a payment after normal business hours should use the Bursar Office's new Drop Box for CHECK AND CREDIT CARD PAYMENTS ONLY. NO CASH, PLEASE.

It is located in the corner to the right of the Bursar Office window, Room 217.

ALL COLLEGE FEES ARE DUE AT THE TIME OF REGISTRATION.

OPEN COMPUTER LABS

The following rooms are available for **OPEN LAB** usage: **Rooms 611, 612, 614, 615, 619 & 620 - Rooms 602 & 618** are available specifically for AUTOCAD users. Please check the schedule posted outside of each room for Pre-Scheduled Classes.

General Lab Hours are: Monday – Thursday 8am – 9pm, Friday 8am – 4pm, and Saturday 8am – 3pm.

Room 218: Monday-Friday 8am – 3pm.

Lab Assistance can be found at the 6th floor Center Isle: Student PC Lab support.

MYCOMMNET & Blackboard

Your single stop for all college information, with direct access to Blackboard, Banner Self-Service, System Announcements and Library Databases.

For Technical Assistance

Student Password Reset:

IT (860) 906-5252 or Registrar's Office (860) 906-5140

Student/Faculty Self-Service

Registrar's Office (860) 906-5140 or

ca-registrar@ccc.commnet.edu

Library Databases:

(860) 906-5020 or ca-library@ccc.commnet.edu

Blackboard:

Academic Media Technology (860) 906-5030 or

ca-media@ccc.commnet.edu

Blackboard After Hours Assistance Contact:

Contact the CT Community College System Online Support Center, by phone at 1-866-940-1928 (toll free), or visit them on the web at <http://d2.parature.com/ics/support/default.asp?deptID=8134>

STUDENT CENTER - ROOM 709

All students are encouraged to visit the Student Center to relax, and are welcome to use the Cable TV and audio equipment

ACADEMIC MEDIA TECHNOLOGY

(860) 906-5030, Room 1031

Monday - Thursday

8AM - 7 PM

Friday

8AM – 4:30PM

ACADEMIC SUCCESS CENTER (TUTORING) (860)906-5200 4th Floor

Mon- Thurs. 9:00 am – 7:30 pm

Fri. & Sat. 10:00 am - 2:00 pm

Writing Center -Rm. 409

Mon.–Wed. 10:00 am - 6:00 pm

Thurs. 10:00 am - 2:00 pm

Fri. & Sat. 10:00 am -12:00 pm

Computer Center - Rm. 423

Mon.-Thurs. 11:30 am - 5:00 pm

Fri& Sat 10:00 am - 2:00 pm

Appointment Tutoring Please call (860) 906-5200 or stop by ASC Reception Desk on 4th floor to make an appointment.

BOOKSTORE HOURS, (860) 525-5956, 7th Floor

Monday 9AM - 6PM

Tuesday, Wednesday & Thursday 9AM - 4PM

Friday 9AM - 1PM

BURSAR, (860) 906-5061, Room 217

Monday, Wednesday & Thursday 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

CAPITAL CAFE, (860) 560-0424, 7th Floor

Monday – Friday 8AM – 2:30 PM

Grab & Go is available throughout the day until 6pm

CAREER SERVICES, (860) 906-5107, Room 209

Monday -Thursday 9AM – 5PM

Friday 9AM – 3PM

COMPUTER RESOURCE CENTER, 6th Floor

Monday - Thursday 8:30 AM - 9:30 PM

Friday 8:30 AM - 4PM

Saturday 8:30 AM - 3PM

COUNSELING CENTER, (860) 906-5040, Room 208

Monday, Wednesday, Thursday 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

ENROLLMENT SERVICES, (860) 906-5140, Room. 207

Mon., Wed., & Thurs. 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM – 3PM

FINANCIAL AID, (860) 906-5090, Room 216

Mon., Wed., & Thurs. 9AM - 5PM

Tuesday 9AM - 6PM

Friday 9AM - 3PM

LIBRARY, (860) 906-5027, 5th Floor

Monday - Thursday 8:30 AM - 8PM

Friday 8:30 AM - 4:30 PM

Saturday 10AM - 2PM

PLACEMENT TESTING, (860) 906-5089, Room 220

Monday – Wednesday 10AM (General)

Tuesday 4PM (General)

Thursday 12NOON (General)

STUDENT ACTIVITIES, (860) 906-5087, Room 707

Monday - Friday 9AM - 5PM

STUDENT SENATE OFFICE, (860) 906-5000 x6422, Room 704

Monday - Friday 9AM - 5PM

WELCOME CENTER, (860) 906-5077, Room 201

Monday - Thursday 8:30 AM - 5PM

Friday 8:30 AM - 4:30 PM

Saturday 9AM - 12PM